



# **JOINING INSTRUCTIONS**

*for*

## **NATIONAL DEFENCE COLLEGE NIGERIA**

**COURSE 33  
(2024/2025 SESSION)**



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National Defence College Complex Abuja

## BACKGROUND INFORMATION

### THE COLLEGE ENVIRONMENT GEOGRAPHY AND CLIMATE

1. The National Defence College (NDC) is located in Abuja, the capital city of the Federal Republic of Nigeria. Abuja is centrally located and easily accessible from all parts of the country by road and air. The major international airports with connecting flights to Abuja are the Murtala Mohammed International Airport, Lagos; Mallam Aminu Kano International Airport, Kano; Port Harcourt International Airport, Port Harcourt; and Akanu Ibiam International Airport, Enugu. The Nnamdi Azikiwe International Airport, Abuja also operates international flights to many parts of the world.



Nnamdi Azikiwe International Airport (39.7km from the College)

2. Abuja is located in the Guinea Savannah region of Central Nigeria. It has 2 seasons, namely the dry and rainy seasons. The rainy season starts from around mid-March to October, while the dry season is characterised by hot, sunny and subsequently windy cold days, and starts from October to March of the following year.

3. Abuja's landscape has beautiful natural features, consisting of lowlands, rolling hills dotted with isolated highlands and massive granitic rocky hills. The hills include Bwari-Aso in the North-East as well as Guzape and Idon Kasa ranges in the North-West of Gwagwalada. The

North-East has the highest peaks in the territory with some reaching over 760m above sea level.

### **PLACES OF INTEREST IN ABUJA**

4. There are many recreational facilities available in Abuja, which may be of interest to participants. These include the rocky sites, dams, Moshood Abiola National Stadium, International Conference Centre, ECOWAS Secretariat, Jabi Lake, Millenium Park, IBB Golf and Country Club, , National Christian Centre, National Mosque, . Others are Shehu Musa Yar'Adua Centre, Obasanjo Space Centre, Centre for Arts and Culture, Ushafa Pottery Village, the National Assembly as well as Gowon Centre for National Unity and International Cooperation.

a. **Rock Sites**. The Federal Capital Territory (FCT), in which Abuja city is located, is dotted with massive granite outcrops that are very attractive to tourists. These include Zuma Rock (in neighboring Niger State), which appears to be a giant elephant squatting with its head in-between its front legs. Others include:

(1) **Aso Rock**. Aso Rock, which means 'victory' rock in Gbagyi dialect, adorns the background of the “Three Arms Zone”, which is the seat of power in Nigeria. The “Three Arms Zone” is the area that houses the National Assembly, Supreme Court and the Presidential Villa.

(2) **Katampe Hill**. Another attractive rock of interest is the Katampe Hill, believed to be the centre of Nigeria. The Hill offers a beautiful panoramic view of the capital city at dawn and dusk. It is a resort place for picnic lovers and tourists. One fascinating feature of the hill is that vehicles can be driven straight to its top.

b. **Dams**. There are 2 major dams in Abuja – The Lower Usman and Jabi Dams. The Lower Usman Dam is about 40km drive from the city centre and supplies the bulk of the city's water. The environment is very good for picnics and outings. Jabi Dam which is just 4km from the city centre also has a bush resort for picnickers.



City Gate Abuja (5.9km from the College)



Aso Rock (9km from the College)



Aerial view of Moshood Abiola Stadium Abuja (5.2 km from the College)



Usman Dam (40km from the College)



Central Business District Abuja

### HOTELS/RESTAURANTS/SHOPPING CENTRES

5. Abuja has reputable hotels like the Transcorp Hotel, Frazer Suites, Abuja Continental Hotel, Royal Tropicana Hotel, The Wells Carlton, Nicon Luxury, Summerset and Nordic Hotel among others. These hotels serve both local and international cuisine.



Transcorp Hilton Abuja (5.5km from the College)

6. There are also restaurants that serve local and continental dishes. These include Jevinic, Mama Cass, Blucabana, Club House, Today's Bukka, Chopsticks, Woks and Koi as well as Duo among others. Some of the shopping centres/supermarkets which participants can patronize include Exclusive Stores, For U Supermarket, Shoprite, Faxx, Sahad, Spar, H-Medix, Dominos/Coldstone and Grand Square among others.



Jabu Lake Mall, Abuja(5km from the college)

### **HISTORICAL BACKGROUND OF NATIONAL DEFENCE COLLEGE**

7. The NDC (formerly known as the National War College) was established in 1992 as the highest military institution in Nigeria for the training of selected senior military officers, the Nigeria Police and civil servants from strategic Ministries, Departments and Agencies of the Federal Government for higher responsibilities. It also trains officers from friendly countries. The Terms and Conditions of Admission for International Participants are contained at Paragraphs 61-64. Since the Nigerian Armed Forces had already established a strong tri-Service heritage in the Nigerian Defence Academy (NDA), Kaduna and the Armed Forces Command and Staff College (AFCSC), Jaji, it was appropriate and cost effective to continue the tradition by establishing the new top level military institution on a tri-Service basis. Consequently, the NDC became a reality in 1992 on a temporary site at the former Ministry of Foreign Affairs building in Marina, Lagos. In



August 1995, the College was moved to a temporary site in Abuja located on Herbert Macaulay Way (North), which is its current location. The Head of State and Commander-in-Chief of the Armed Forces of the Federal Republic of Nigeria at the time, General Sani Abacha, inaugurated the NDC Course 4 on 14 Sep 95 to herald the movement of the College to its current location. Elaborate plans are at an advanced stage to relocate the College to its permanent site at Piwoyi District of Abuja.

## ORGANISATION OF NATIONAL DEFENCE COLLEGE

### COLLEGE HEADQUARTERS

8. The College is organised into an Academic Faculty, Administrative and Logistics Branches, as well as the Centre for Strategic Research and Studies.

9. The College is headed by the Commandant, a “3-star general” appointment, who is the Chief Executive. The Commandant is supported by the following senior appointments:

a. **The Deputy Commandant.** The Deputy Commandant who is also the Director of Studies assists the Commandant in the day-to-day running of the College. He is responsible for course design and curriculum planning as well as development. His post is a “2-star general” appointment.

b. **The College Secretary.** The College Secretary is the Commandant's Chief of Staff and Senior Executive. He heads the Administrative and Logistics Branches. He is responsible for negotiating the College resources, administration, logistics, budgetary control and the external profile of the College. His post is also a “2-star general” appointment.

c. **The Provost.** The Provost is the head of the Centre for Strategic Research and Studies (CSRS). The post is designed for an

academic professor, a retired 2-star general bearing the fwc+ or fdc+ decoration with a minimum of Masters degree, a retired ambassador or a retired vice chancellor. The Provost is answerable to the Commandant of the College.

d. **Director Coordination.** The Director Coordination is a Brigadier General, who is responsible for detailed programming of the College academic activities, generation of teaching materials, and practical organizational work related to the implementation of the academic programmes of the College.

## **ACADEMIC FACULTY**

10. The Academic Faculty comprises the Studies Department and the CSRS. The Studies Department is under the Deputy Commandant/Director of Studies, while the Academic Provost heads the CSRS. There are 7 departments under the Studies Department and an integral Library. These are detailed below:

a. **Department of Higher Military Organization and Operations.** The Department of Higher Military Organization and Operations is headed by an officer of the Nigerian Army with the rank of Brigadier General. The Department is responsible for the management of Module 9, which deals with higher management of defence, as well as the organisation of the final strategic exercise of the course.

b. **Department of Academic Research and Analytical Support.** The Department of Academic Research and Analytical Support is headed by an officer of the Nigerian Navy with the rank of Commodore. The Department is responsible for the management of Module 1, which deals with research methodology, as well as the coordination of the participants' research papers.

c. **Department of National and Military Strategy.** The Department of National and Military Strategy is headed by an officer of the Nigerian Air Force with the rank of Air Commodore.

The Department is responsible for the management of Module 6, which deals with policy, strategy, statecraft and national security.

d. **Department of National and Geopolitical Affairs.** The Department of National and Geopolitical Affairs is headed by an Ambassador who is also the Commandant's adviser on international affairs. The Department is responsible for the management of Modules 2 and 5, which deal with the state and sociopolitical environment as well as international affairs and regional studies respectively. The Department also organises the state, regional and world tours of the course.

e. **Department of Curriculum and Programmes Development.** The Department of Curriculum and Programmes Development is headed by an officer of the Nigerian Navy with the rank of Commodore. The Department is responsible for the management of Module 7, which deals with conflict and war studies, as well as the organisation of the academic curriculum of the course.

f. **Department of Information and Communications Technology.** The Department of Information and Communications Technology is headed by an officer of the Nigerian Air Force with the rank of Air Commodore. The Department is responsible for the management of Modules 3 and 4, which deal with economy and finance as well as science and technology respectively. The Department also manages the College's website and all electronic submissions for participants.

g. **Department of History Research and Archives.** The Department of History Research and Archives is headed by an officer of the Nigerian Army with the rank of Brigadier General. He supervises the College Museum.

h. **College Library.** The College Library is headed by an officer of the Nigerian Army with the rank of Colonel. He supervises the College Library and assists the participants and the departments in carrying out their research.

## CENTRE FOR STRATEGIC RESEARCH AND STUDIES

11. The CSRS was formerly known as the Centre for Peace Research and Conflict Resolution. On 3 August 2004, the Governing Board of the College approved a change of the name of the Centre to African Centre for Strategic Research and Studies. However, the name was further changed to CSRS by the Governing Board in July 2012 as a result of the review of the objectives of the Centre to cover other areas beyond regional operations. The CSRS is headed by a provost and is designated a centre of excellence for strategic level training in peace support operations by the Economic Community of West African States and the African Union. The Centre has 6 departments, and each department is headed by a director. These departments are:

- a. Defence and Security Studies.
- b. Conflict Studies, Peacekeeping and Humanitarian Affairs.
- c. Regional and Area Studies.
- d. Governance and Public Policy.
- e. Science and Technology.
- f. Editorial and Publications.



Centre for Strategic Research and Studies

## VISION MISSION AND OBJECTIVES OF THE COLLEGE

### VISION

12. The Vision of the NDC is:

*To be a global centre of excellence for educating potential strategic leaders in a dynamic world.*

### MISSION

13. The Mission of the NDC is:

*'To develop future strategic leaders sufficiently equipped with the requisite knowledge and analytical skills necessary to harness the instruments of national power in a dynamic defence and security environment'.*

### OBJECTIVES

14. The objectives of the NDC are to:

- a. Study the socio-economic and political environment of Nigeria and its impacts on national security and development.
- b. Understand the role of science, technology and innovation in national security and development.
- c. Examine Nigeria's foreign policy and dynamics of international relations as they impact on national interest.
- d. Understand the fundamental concepts and processes of national security decision making.
- e. Develop an in-depth understanding of elements of national power and its impact on Nigeria, Africa and the world at large.

- f. Proffer policy recommendations on issues that border on national security and development through analyzing and assessing contemporary and future challenges.
- g. Undertake advanced academic research at national strategic policy levels.
- h. Forge collaboration with national, regional and international partners and similar institutions.

## **CORE VALUES**

15. The core values of the College are Excellence, Courage, Patriotism and Integrity.

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## **EDUCATIONAL PHILOSOPHY**

16. The NDC provides the highest level of formal military education intended to inculcate a sense of advanced military professionalism and involvement in the decision-making process under democratic political culture and structures. In the pursuit of its professional training programmes, the College has developed sound and consistent military expertise in the study of policy options as to where, when and how force could be applied for security and peaceful purposes.

17. To achieve this educational objective, participants are encouraged to be imaginative and creative and to cultivate the confidence of expressing their views openly. In order to encourage this, the College encourages free exchange of ideas through a “Rotunda Rule” policy of non-attribution in the Auditorium, where participants, staff and Directing Staff express their views frankly to a privileged audience.

18. The curriculum of the College is designed to be provocative, demanding and rigorous. Participants will be faced with a variety of problems for which there is no College 'template solution'. They will be encouraged to consider and challenge their own intellectual assumptions and standpoints about the nature of war, peace, leadership, politics, ethics and the application of force.

19. The College, therefore, works intensively at the conceptual level, researching and analysing issues in-depth to produce well informed, critical judgments, and to cultivate the art of intelligent questioning and conceptual thinking. Overall, the intention is that the NDC and its fellows should play a part in the evolution of military thoughts to meet the new circumstances of the Twenty-First Century.

## **METHODOLOGY**

20. The mission and philosophy of the College are pursued through lectures, seminars, workshops, conferences and syndicate assignments. The participants also write term papers and all year round research projects on approved topics. There are also geo-strategic tours of the nation and other parts of the world. The activities of the College are conducted in the English Language.

## **ADMISSION POLICY**

21. Admission into the College is based on selection of senior military officers, civilians and other similar cadres from Africa and the world at large. The selection standards for participants are set high so that apart from professional skills and qualifications, they are expected to have considerable experience to enable them contribute meaningfully and authoritatively to discussions. For instance, nominees from the rank of Colonel in the Nigerian Army and its equivalent in other Services undergo a rigorous selection process, while in the Civil Service, the admission is offered to officers of the cadre of Director and above. It is to be noted that any participant who is absent continuously from lectures for a period of 2 weeks for whatever reason will be advised to withdraw from the Course.

## **COLLEGE CREST**

22. The College Crest is made up of 2 circles on a white background. The space within the inner circle is striped in the national colours, green-white-green, while the name of the College is inscribed in the lower part of the white space between the 2 circles. Within the inner circle, the

Armed Forces logo is placed on the white background between the green colours. A torch, representing knowledge/enlightenment, is placed above the inner circle. At the base is a scroll in yellow parchment bearing the College motto: Excellence, Courage Patriotism and Integrity.



### MAIL

23. The College's postal address is:

National Defence College Nigeria  
Herbert Macaulay Way (North)  
Central Area,  
PMB 323,  
Garki, Abuja.

### WEBSITE

24. The College website is [www.ndc.gov.ng](http://www.ndc.gov.ng). Additional information about the College could be obtained from the website by scanning the QR code below.





## ACADEMIC PROGRAMME

### COLLEGE CURRICULUM

25. The 11-month study programme is organized into 9 modules conducted in 3 Terms. The modules are:

- a. **Module 1:** Research Methodology.
- b. **Module 2:** The State and Socio-Political Environment.
- c. **Module 3:** Economy and Finance.
- d. **Module 4:** Science and Technology.
- e. **Module 5:** International Affairs and Regional Studies
- f. **Module 6:** Policy, Strategy, Statecraft and National Security.
- g. **Module 7:** Conflict and War Studies.
- h. **Module 8:** Peace Support Operations.
- i. **Module 9:** Higher Management of Defence.

The modules are conducted in the following manner:

26. **First Term:** Foundation Studies (14 Weeks):

- a. Research Methodology
- b. Global Scene in Perspective.
- c. National Economy.
- d. Elements of Strategy.
- e. Strategic Estimate and Planning.
- f. Strategic Thinking.
- g. Technology and Warfare.
- h. National Study Tour.

- I. Analytical Tools
- j. Strategic Installations' Visit.
- k. Term Paper and Research Projects.

27. **Second Term:** Defence Policy Development, Operational Art and Geo-Strategic Studies (14 Weeks):

- a. Global Scene in Perspective.
- b. Defence Policy Development.
- c. Strategic Leadership.
- d. Military Aid to Civil Authority/Military Assistance to Civil Power.
- e. Peace Support Operations.
- f. Military History and Conflict Studies.
- g. Regional Study Tour.

28. **Third Term.** Higher Management of Defence (16 Weeks):

- a. Strategy Development and Review Exercise
- b. Crisis Management at the Strategic Level.
- c. National Defence Planning Exercise.
- d. Policy Paper Presentation.
- e. Geo-Strategic World Study Tour
- f. Future Perspective Paper.
- g. Defence of Research Projects.

29. **Country Presentation and International Day** . As part of the course curriculum, international participants are expected to make presentations on their countries to other members of the course and the Faculty. The presentations are scheduled for 15mins, followed by 10 minutes interactive session. Additionally, an international day is organized to showcase the cultural diversity of all the countries represented on the course, including Nigeria. In addition to the invitation of resident ambassadors/high commissioners in Nigeria to witness the international day, participants are encouraged to invite persons who would further showcase their culture through various displays. International participants will be scheduled for their country's presentation on their national day, except where this day falls on a

weekend/public holiday while the international day will be scheduled on a Friday/Saturday, depending on the College's programme.

30. **Visits**. The following visits are conducted during the Course:

- a. Tour of Abuja.
- b. National Study Tour.
- c. Visit to Strategic Installations and Military Establishments.
- d. Regional Study Tour.
- e. Geo-Strategic World Study Tour.

With the exception of the tour of Abuja, which is to acquaint participants with their immediate environment, all other visits are study tours which require them to submit papers and make presentations on the visits.

31. **Electives**. In addition to the course curriculum, there are some electives, which provide participants with the opportunity to tailor their academic programme to meet individual interests. The electives also enable participants to go beyond the limits of the core curriculum and expand their professional expertise, by taking advanced studies in specific additional subjects. Each participant must offer at least one elective during the course. The approved electives are the French and English Languages. However, the French Language is a compulsory subject for all Anglo-phone participants, while participants from the Francophone/non-English speaking countries study English as a compulsory subject. The electives are optional.

### **LECTURES AND SYNDICATION**

32. The methods of instruction are mostly through lectures by experts in different fields, seminars as well as individual and group works. Lectures take place at the College Auditorium (Abacha Hall). Copies of lectures and other instructional materials needed for the course are made available to each participant through the College website and in some cases sent to their mail boxes. Participants are divided into syndicates for group discussions and assignments, and they are expected to make valid contributions in their various syndicates.

There are 10 syndicates in all and each has at least 2 Directing Staff. The Directing Staff coordinate the discussions and activities of the syndicate. Most written works are turned in electronically through the College portal.



National Defence College Main Auditorium (Abacha Hall)



A Typical Syndicate Room

## **PRE-COURSE READING LIST**

33. The general reading list is built around thematic areas centered on the theme for Course 33, which is, ***“Strengthening Institutions for National Security and Development in Nigeria”***. Other areas include security general, strategic leadership and international relations as detailed in Annex A. Reading materials can be accessed before resumption for the Course through the College e-library website [www.ndc.gov.ng](http://www.ndc.gov.ng). Participants are however advised to have background knowledge of the above-mentioned subject areas.

## **AWARD OF FELLOWSHIP**

34. Successful completion of the course leads to the award of the qualification: Fellowship of the Defence College (fdc).

## **MASTERS DEGREE PROGRAMME IN STRATEGIC STUDIES**

35. The Master's programme comprising Master of Science in Security and Strategic Studies (MSc SSS) and Master in Security and Strategic Studies (MSSS) are organised by the University of Ibadan and Nigerian Defence Academy Kaduna, respectively, on affiliation basis. Any of the programmes is open to all qualified participants of the College who have shown interest to undertake the programme. The Master's Programmes have been integrated into the 11 months duration of the Higher Defence and Strategic Studies Course. This approach offers a unique opportunity to all participants, including international participants, to participate in the MSc SSS or MSSS programme.

## **ADMINISTRATIVE ARRANGEMENTS**

### **COURSE DURATION**

36. The duration of the Course is 11 months and participants should be free of any distraction. Therefore, no participant is to be engaged by either his/her Service, department or home government on any tasks

within or outside Nigeria while on the Course. The College will not grant any permission for the release of participant except on withdrawal.

### COURSE ALLOWANCES

37. Participants are advised to collect course allowances (as applicable to each organisation or country) from their respective Service Headquarters/Ministries or home governments before assembling for the Course.

### TRAVEL DOCUMENTS

38. In preparation for the Geo-Strategic World Study Tour, each participant is required to possess a valid diplomatic/service/official international passport. The Course entails travelling outside Nigeria on tours, hence all participants are to report with international passports valid for at least 18 months from August 2024. It is mandatory for Nigerian participants to come with valid official passports. **The College would not accept the responsibility of renewing expired international passports for participants.**

### ARMS AND AMMUNITION

39. Participants are not allowed to be in possession of arms and ammunition during the course.

### DRESS

40. For the purpose of uniformity and orderliness, participants are expected to always appear appropriately dressed to every occasion. Participants on the NDC Course will need different dresses for the following activities:

- a. **Special Activities.** During special activities in the College such as Course Inauguration and Graduation, the dress would be Service Dress for the Army and Air Force, No 1 for the Navy and No 2 for the Nigeria Police. All international and other

paramilitary participants are to appear in their respective Service Dresses, while civilians from MDAs are to be in lounge suit.

b. **Academic Activities.** Unless otherwise directed, the dress during academic activities for participants and Members of Faculty is lounge suit except Fridays, when informal/traditional dresses are worn. However, there are occasions when military participants will be required to wear uniforms and they will be notified accordingly.

c. **Visits.** Participants are expected to take along with them, No 4 or No 5 Dresses for the Army, Bush Jacket for the Navy and Tunic for the Air Force during all programmed visits. This is in addition to lounge suits. College customised blazers and ties are also to be used on some occasions. For tour of military establishments, special instructions on dress would be issued. The College's customised blazers are available at designated shops within the College, where participants and members of Faculty could purchase. Two versions of the College ties are available in blue and red colours. The blue version is to be worn by participants and fellows of the College. The red version is only to be worn by Members of Faculty and Distinguished Fellows of the College.

d. **Regimental Dinner Night.** All participants are to come along with their mess kit uniform for regimental dinner night.

## **REPORTING AND DOCUMENTATION**

41. The following important dates are to be noted for NDC Course 33:
- a. Course Assembly Date - 27 September 2024.
  - b. Commencement of Term 1 - 30 September 2024.
  - c. Inauguration of NDC Course 33 - 7 October 2024.
  - d. Graduation Day/End of NDC Course 33 - 22 August 2025.

42. On arrival, participants are to report directly to Participants' Quarters at Piwoyi, where a Reception Centre will be established 5

working days before the Course officially commences. International participants will be conveyed from Nnamdi Azikiwe international Airport, Abuja (based on their individual itinerary) and transported to Piwoyi where a reception committee will receive them. All inquiries are to be directed to the Director Coordination (D Coord) or the Staff Officer 1 Coordination (SO 1 Coord) on the following telephone lines and email:

- a. D Coord Tel: +234 8091311338.
- b. SO 2 Coord Tel: +234 9132571738.
- c. Email: coord@ndc.gov.ng

43. All participants are to complete a bio data form online and submit a hard copy to the SO1 Coord on arrival. In addition, all participants are to report with a complete and duly certified medical report.

#### **ACCOMMODATION AND FEEDING**

44. The College provides each participant with accommodation at the College's Permanent Site in Piwoyi. Participants would be accommodated in a suite comprising a bedroom, bathroom, kitchenette and living room as well as one shared quarter for a driver/orderly. This accommodation is however not convenient for participants to live-in with their spouses or dependents. International participants who would like their families to accompany them need to arrange for accommodation in Abuja with the assistance of their respective embassies/high commissions, where applicable. It is the College's policy that no participant is allowed to accommodate ad hoc staff in the Quarters. Ad hoc staff are permitted to be in the Quarters from 0600 hours and must depart by 2100 hours daily. Participants are to arrange for their feeding in their accommodation. In the alternative, participants can patronize the Mess and restaurants in the College as well as the Quarters.





Directing Staff and Participants' Accommodation at Piwoyi



A Typical Participant's Suite in Piwoyi Quarters

## **UTILITY BILLS**

45. Facilities in the living accommodation and syndicate rooms have been provided for participants' comfort throughout their stay in the College. It is therefore expedient that proper use and care of these facilities is always ensured. All participants' quarters have been metered to ensure that only consumed electricity by the Participant is paid for. Therefore, appliances such as bathroom heaters, electric irons, electric cooking plates, air conditioners, lighting bulbs and other electric appliances must be promptly switched off when not required. Participants will be provided with a monthly sum to purchase electricity within their quarters while the College will be responsible for the management of all common areas and security lighting in Piwoyi. In addition, telephone subscription to any of the telecommunication network providers are to be subscribed and paid for by the participants.

46. The Logistics Department has been mandated to conduct routine inspections on all accommodation to ensure efficient and prudent use of facilities for better management. Any deficiencies in the accommodation and syndicate rooms should be promptly reported to the Logistics Department through the Maintenance Cell, by completing appropriate forms. Only College technicians are to be consulted for repair and maintenance jobs in participants' quarters and syndicate rooms when required.

## **TRANSPORTATION AND PARKING OF PERSONAL VEHICLES**

47. The College provides buses to transport only international participants from their accommodation at Piwoyi to the College for lectures and other engagements. All other Participants are expected to transport themselves to and from the College. Participants are to use only designated car parks within the College premises. International participants coming with their cars are to obtain valid international drivers' license and comply with the requisite customs documentation at the port of entry.

## **MEDICAL AND HEALTH SERVICES**

48. Clinics are available within the College and at Piwoyi Quarters to address the medical needs of participants. The clinics are manned by qualified and specialised doctors, nurses (both civil and military) and other experienced Service personnel. The Course is rigorous and will exert considerable pressure on participants. Participants will therefore be required to undergo intensive medical test before the commencement of the Course. Only those certified medically fit will be inaugurated into the Course. International participants are to conduct comprehensive medical investigations before reporting for the Course. The reports of their medical tests are to be submitted to the College Medical Officer on resumption. International participants with serious medical cases will be expected to bear the cost of their medical bills. International participants will also be expected to bear the cost of treatment of relatives staying with them.

## **INTEGRATED PRINTING PRESS**

49. An Integrated Printing Press has been installed in the College. The Printing Press has greatly enhanced the timely and quality production of published documents and manuscripts. Participants can take advantage of the Printing Press for their individual and group submissions.

## **THE COLLEGE LIBRARY**

50. To aid research, the College maintains a Library equipped with books, journals, reports and other publications in the areas of work undertaken by the College. Aside the e-books, the current collection in the Library stands at over 30,000 titles, comprising books and journals in various fields of military, politics, law, sciences, international relations, strategic studies, peace studies and capacity building.

51. The digitalisation of research resources in the library is ongoing. It has indexed editorial opinions, feature articles and commentaries in relevant national and international newspapers, magazines and journals, which are concerned with conflict prevention, peace, security

and defence issues. The Library is also automated with a collection of over 34,000 e-granaries Digital Library. Internet facilities are also available in the Library. Participants are free to avail themselves of the facility for their research projects and term papers.

### **INFORMATION AND COMMUNICATION TECHNOLOGY SERVICES**

52. The College operates a Local Area Network (LAN) which links all offices and syndicate rooms to a central server for both Intranet and Internet services. Using Very Small Aperture Terminal (VSAT) transmission technology, the College acts as an autonomous Internet Service Provider, with the entire College community as its client. With the available Internet facility, the College, including the CSRS, is provided with the capacity to surf the Internet, download, send and receive e-mails, among other on-line data services. The participants' residential quarters are also linked to the VSAT ICT system infrastructure located in the College complex. However, the participants will be responsible for personal internet subscription as required.

### **MUSEUM/HALL OF FAME**

53. The Museum/Hall of Fame is an integral part of the College. It is established as a tribute to the vision of its founding fathers and a storehouse of institutional memory. It tells the history of the College in a nutshell. The NDC Museum is designed as a living monument to capture the vision and the seasons of the College, past and present. It is arranged into 4 sections.

- a. Historical Evolution/Documentary Unit.
- b. National Defence College Plaque of Fame.
- c. Military Arts/Souvenirs.
- d. Documentation and Records.

### **OFFICIAL FUNCTIONS**

54. Social interaction among the participants and staff are enhanced through periodic formal 'Get Together', cocktails and other Mess

activities. Lunch with important guest lecturers on working days will be announced. Occasionally, spouses of participants would be invited to attend some official functions of the College such as the Graduation Dinner and Ceremony.

## **RECREATIONAL FACILITIES**

55. Recreational facilities are available for participants during the Course. To this end, both the participants and staff of the College enjoy various facilities such as the different gymnasia in the College, Piwoyi Quarters and Maitama Quarters; Swimming; Lawn Tennis and Squash at the Mogadishu Barracks in Abuja, as well as golfing at the IBB and YTB Golf Courses, also in Abuja.



A Gymnasium within the Participants' Quarters



TY Buratai International Golf Resort

## SOCIAL ACTIVITIES

56. Participants are to socialise within acceptable limits as expected of senior officers. Facilities and events at NDC Officers' Mess as well as other Military and Police messes could be utilised by participants for their comfort and relaxation. International participants are expected to behave in a manner that recognises and respects the customs and norms of the host community.



NDC Officer's Mess

## LEAVE/PUBLIC HOLIDAYS

57. Leave is granted at weekends and between terms. Only in very exceptional circumstances will leave be granted during working days. Request for exceptional leave will be submitted to the Deputy Commandant in writing through the Syndicate Directing Staff. All participants must obtain the necessary Directorate of Military Intelligence (DMI) forms and military passes from the D Coord before any travel. **It is mandatory for all participants to attend all lectures and exercises. Excuses of family and administrative issues would not be tolerated as the course has been programmed such that every lecture, exercise and presentation is key to the overall learning outcomes. As such, participants are enjoined to ensure they free themselves from any encumbrance that may distract them during the course.** The College observes the following public holidays annually:

- a. New Year – 1 January.
- b. Armed Forces Remembrance Day -15 January
- c. Eid el Maulud - Subject to declaration by the Federal Government.
- d. Good Friday - Subject to declaration by the Federal Government.
- e. Easter Monday - Subject to declaration by the Federal Government.
- f. Labour Day - 1 May.
- g. Democracy Day - 12 June.
- h. Eid el Fitr - Subject to declaration by the Federal Government.
- i. Eid el Kabir - Subject to declaration by the Federal Government.
- j. Independence Day - 1 October.
- k. Christmas Day – 25 December.
- l. Boxing Day – 26 December.

## SPECIAL INSTRUCTION FOR INTERNATIONAL PARTICIPANTS

58. The College places a very high premium on international participants nominated to attend the Course. International participants

are expected to be good ambassadors of their countries and exhibit impeccable behaviour throughout the Course. They would be expected to abide by Nigerian laws as required by existing Memorandum of Understanding between Nigeria and their respective countries.

59. Admission into the College is very competitive. However, limited slots are reserved for international participants subject to the nomination of eligible officers by interested countries and payment of the requisite fees. Such nominee(s) must fulfill the following criteria:

- a. **Rank.** Prospective participants must be of the rank of Colonel in the army or its equivalent in other Services of the armed forces. In exceptional cases, the College could accept officers of the ranks of Lieutenant Colonel and Brigadier General or their equivalents.
- b. **English Proficiency.** English is the language of instruction and communication in the NDC. Participants must be proficient in both spoken and written English. A workable knowledge of English Language would be required for countries whose official language is not English.

60. Nominees are required to hold a diplomatic/official passport with a multiple entry visa valid for 2 years while passport expiry dates should not be less than 18 months from August 2024. The passport is to contain at least 6 empty pages for visas for the Regional and World Study Tours. Confirmation of acceptance of vacancy is to reach the NDC, Abuja on or before 12 Aug 24. Please note that nominees are required to furnish the College with the following documents not later than 26 Aug 24:

- a. A short biography (Not more than 500 words).
- b. Scanned copy of international passport (first 3 pages including data page).
- c. Twelve passport sized photographs and 3 family pictures.



61. The following additional instructions are also worthy of note:
- a. International participants are not to travel outside 30 km radius of Abuja without obtaining official permission/pass. Requests for permission to travel are to be directed to the Coordination Department for necessary action.
  - b. Nigerian laws do not permit Service personnel to marry non-citizens. Consequently, International participants are not allowed to have any form of romantic affairs with Nigerian Service personnel, or engage in any acts that could be construed as taking advantage of the local opposite gender.
  - c. Non-citizens without the requisite visas are not permitted to take up employment or engage in business while in Nigeria. As such, international participants or their dependents without business visas are not to engage in businesses while on the Course.
  - d. On arrival, every international, civilian and paramilitary participant will be assigned a Nigerian military officer as a Sponsor Participant and Directing Staff by the Coordination Department. The Sponsor Participant is to help them settle in smoothly into the Nigerian society, College activities as well as social life. International participants are however required to moderate their expectations from their Sponsor Participants who are equally undertaking the Course.

### CONCLUSION

62. These Joining Instructions are intended to guide all prospective participants of the NDC, Nigeria for the duration of their stay in the College. Incoming participants are therefore requested to carefully read and comply with the instructions. On arrival, participants are to avail themselves of all arrangements made for their convenience.

The College congratulates all participants nominated to attend the prestigious NDC, Nigeria and wishes them an exciting and rewarding experience at the College.



**EA KOLEOSO**  
Brigadier General  
Director Coordination

2 July 2024

**Annex:**

A. List of Books Recommended as Reading List for Prospective NDC Participants.

**ANNEX A TO**  
**JOINING INSTRS 2023/2024**  
**DATED 2 JULY 2024**

**LIST OF BOOKS RECOMMENDED AS READING LIST FOR PROSPECTIVE NDC PARTICIPANTS**

**GENERAL**

<b>Serial (a)</b>	<b>Author (b)</b>	<b>Title (c)</b>	<b>Publisher/Year (d)</b>	<b>Remarks (e)</b>
1.	Daron Acemoglu and James A Robinson	Why Nigerian Fail: The Origins of Power, Prosperity and Poverty	Currency: Illustrated Edition, 2013	
2.	National Institute of Policy and Strategic Studies (NIPSS)	National Values, Orientation for Socio-Economic Development: Papers of the National Institute Concluding Seminars	National Institute Press, 2006	
3.	National Orientation Agency	A Survey of Nigeria Core Values	Safari Books Ltd, 2009	
4.	Federal Government	Constitution of the Federal Republic of Nigeria (1999) as amended	Federal Government Press	
5.	GM Dillon	Defence Policy Making: A Comparative Analysis	Leicester University, 1989	

**SECURITY GENERAL**

<b>Serial (a)</b>	<b>Author (b)</b>	<b>Title (c)</b>	<b>Publisher/Year (d)</b>	<b>Remarks (e)</b>
6.	Joachim Krause	Routledge Hand Book of Naval Strategy and Security	Routledge: 1 <sup>st</sup> Edition, 2020	
7.	Abiodun Ade	Perspective on National Security and Terrorism	Golden-Gems, 2015	
8.	Pogoson, Aituaje, I.	Nigeria's National Security in an Age of Terrorism	Golden Press Ltd, 2013	
9.	Burn, Hans.	Security Sector Reforms in Challenging Environments	Liverlag, 2009	
10.	Arene, Eugene..	The "Biafran" Scientists (The Development of and Indigenous Technology)	Amended Ventures, 1997.	
11.	Sloan, Elinor	Military Transformation and Modern Warfare	Pentagon Press, 2008.	
12.	Ripsman, Norrin M and T. V Paul	Globalisation and National Security State	Oxford University Press, 2010.	

## STRATEGY

Serial (a)	Author (b)	Title (c)	Publisher/Year (d)	Remarks (e)
13.	R Burke, M Fowler & K Mccaskey (Eds)	Military Strategy, Joint Operations and Airpower: An Introduction.	George Town University Press, 2018	
14.	Williams Paul D	War and Conflict in Africa	Polity Press, 2011	
15.	Jamoh Yusuf Bashir	Harnessing Nigeria Maritime Assets: Past, Present and Future	Basher Yusuf Jamoh, 2018	
16.	Baylis John et al. (ed)	Strategy in the Contemporary World: An Introduction to Strategic Studies	Oxford: Oxford University Press, 2013	
17.	John Baylis James J Gray.	Strategy in the Contemporary World (6 <sup>th</sup> ed)	Oxford University Press, 2018	
18.	Lukas Milevski	The Evolution of Modern Grand Strategic Thoughts	Oxford University Press, 2016	
19.	Anne-Marie Slaughter	Strategic Leadership: Frame Work for 21 <sup>st</sup> Century National Security Strategy	Centre for New America Security, 2008	

## LEADERSHIP

Serial (a)	Author (b)	Title (c)	Publisher/Year (d)	Remarks (e)
20.	Lyman. Robert	Bill Slim: Leadership, Strategy and Conflict	Osprey Publishing, 2011	
21.	Taylor Robert, et al.	Military Leadership: In Pursuit of Excellence	Westview Press, 2009	
22.	Edwin P Itollareler,	Inclusive Leadership. The Essential Leader Follower Relationship	Routledge, 2012	

## INTERNATIONAL RELATIONS

Serial (a)	Author (b)	Title (c)	Publisher/Year (d)	Remarks (e)
23.	Nhema, Alfred and Paul Tiyambe Zeleva	The Roots of African Conflicts: The Causes and Cost.	Ohio Uni. Press, 2008	
24.	John BaylisStere Suila.	The Globalization of World Politics: An Introduction to International Relations (8 <sup>th</sup> ED).	Oxford University Press 2019	
25.	Karen A Mingst	Essential of International Relations	W.W. Norton and Company, 2018.	

## **RESILIENCE AND NATIONAL SECURITY**

Serial (a)	Author (a)	Book Title (a)	Publisher/Year (a)	Remarks
26.	Larry G Maguire	What is Resilience?	Larry G Maguire, Apr 2020	
27.	Ryan Holiday	The Obstacle is the Way	Portfolio (US), May 2014	
28.	Gbemisola Ogunrinde	Keeping It Together in a Crazy and Uncertain World: A 31-Day Journey to Building Resilience	AuthorHouse, Oct 2017	
29.	Julie E. Chalfin and Linda Thomas-Greenfield	PRISM: The Struggle for Security in Africa >Volume 6, No 4 The Security Governance Initiative	National Defense University May 16, 2017	
30.	Caroline Varin: I.B. Tauris	Security in Nigeria: Contemporary Threats and Responses	Bloomsbury Publishing, Aug 2020	
31.	AO Olutayo, AO Omobowale and Olayinka Akanle	Contemporary Development Issues in Nigeria	Cambridge Scholars Publishing Mar 2015	
32.	Walter Schultz	Jacques Maritain in the 21st Century: Personalism and the Political Organization of the World	Cambridge Scholars Publishing Mar 2022	
33.	Francis Onditi , Gilad Ben-Nun, Cristina D'Alessandro and Zack Levey	Contemporary Africa and the Foreseeable World Order	Lexington Books, Apr 2019	
34.	Usman Tar and Bala Bashir	New Architecture of Regional Security in Africa: Perspectives on Counter-Terrorism and Counter - Insurgency in the Lake Chad Basin	Lexington Books, Nov 2019	
35.	Ramandeep Singh Sandhu and Dr. Manjari Singh	National Security Challenges: Young Scholars' Perspective – Center For Land Warfare Studies	CLAWS, Jul 2020	
36.	Babafemi Badejo	African Books Collective: Nigerians' Views on National Turmoil	Yintab Books, 2022	
37.	Babafemi Badejo	Rethinking Security Initiatives in Nigeria	Yintab Books, 2022	
38.	Dr Micheal Ungar	Change Your World : The Science of Resilience and the True Path to Success	Resilience Research Centre, 2019	
39.	Janine Natalya and Dr Micheal Ungar	Resilience, Adaptive Peacebuilding and Transitional Justice	Resilience Research Centre, 2021	
40.	Dr Micheal Ungar	Multisystemic Resilience	Resilience Research Centre, 2021	





